

PRESIDENTS' COUNCIL MINUTES
October 13, 2009
CC 126 in Bill Brod Community Center • 8:30 – 10:00 am

PC Members	Attendance	EPC Members Present:	Attendance
Joanne Truesdell (President)	X	Joe Austin	X
Eric Lewis (FTF Pres)	X	Bill Leach	X
Bob DelGatto (FTF Elect)	Absent	Guest Presenters:	
Rosemary Teetor (PTF Pres)	X	Tina Birch	X
Kelly White (Clsfd Pres)	X	Anika Fitzsimmons	X
Alyssa Fava (ASG Pres)	X	D. Jenkins, Recorder	X
Bill Briare (Exempt Pres)	X		
Chris Robuck (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Jan Godfrey (Dean of HR)	X		
Janet Paulson (PIO)	X		

ConnectEd

Tina Birch demonstrated the new ConnectEd emergency contact system and Joe Austin outlined the various contact and tracking processes. Janet Paulson has notified all staff through FYI to update home address and emergency contact information through CougarTrax. Bill Leach explained we are currently in Phase I of our ConnectEd emergency notification process:

- Phase 1: On October 21 all staff (full time and part time) will receive a “test alert” notification delivered to all emergency contact sources, email or phone numbers, that have been posted, by employees, to CougarTrax.
- Phase 2 will include notification to students. There are approximately 2,200 slots remaining for student contact information.
- Currently we have building evacuation coordinators who are trained in building lock down and evacuation processes to act as a fail-safe back-up to the ConnectEd emergency notification process
- Additional emergency personnel include the CCC Emergency Response Team and our Campus Security Committee.

Next Steps:

- For further information, suggestions or if you have questions regarding priority for implementation of ConnectEd please contact Bill Leach at ext. 6790 or Dick Ashbaugh at ext. 2237.
- Rosemary Teetor will be sending reminders to part time faculty to update their personal contact information on CougarTrax.
- Janet Paulson will continue with regular information updates to reinforce where emergency notifications are being sent.
- There will be an ongoing continuous assessment process of the ConnectEd system by all staff.
- There will be drills to follow at every building on every campus following staff testing of ConnectEd.
- All staff members need to keep a brainstorming list so that we can continuously improve.
- Bill Leach plans to train new/additional staff as building evacuation coordinators the end of October.

CUDC / Tobacco Use Policy & Process

All association members reported that staff members appear to be on board with moving ahead with our tobacco free campus campaign. There has been no sense of concern or complaints.

Parking lot clean-up may become an issue:

- Unintended consequences are always present with the institution of new policy and processes.
- Alyssa Fava reported that PCC is struggling with this issue and we are watching and listening for helpful information and solutions from PCC as they move through this process.
- Pocket ash trays are being researched and considered.

Next Steps:

- Bill Leach will report back for the Campus Use Development Committee (CUDC) to Presidents' Council on November 3rd or 10th concerning next steps planned for becoming tobacco free and Tobacco Use Policy and Process.
- President Truesdell will meet with CCC partners; Bob Davies, Chris Maples and Chamber members next week.
- August 9, 2010 is our theoretical implementation date that will be recommended by Bill Leach to the CUDC.
- President Truesdell will meet with two board members today and will report to all members again tomorrow night at the October 14, 2009 Board of Education meeting.

- All staff will continue to consider implementation challenges and concerns as they come up

College Council

Chris Robuck: No Report

Association Reports

Associated Student Government (ASG) / Alyssa Fava:

Alyssa announced upcoming events:

- October 27-28: Blood Drive – please drop by ASG to sign up
- OCCSA board meeting at Columbia Gorge coming up in two days; John Wykoff will give a legislative update and there will be a ballot measures presentation.
- Barbecue today outside of the Community Center from 11:30-1:30 pm today
- ASG has a smoking task force that is working hard to keep smoking issues of smokers and non-smokers in mind; they are taking a year-long approach; they are taking tours, seminars and researching other colleges such as Clark, that has been smoke free since 2006, and other colleges that are currently in the process of going tobacco free.
- Alyssa introduced Anika Fitzsimmons; this is Anika's second year working in Student Outreach; Anika spoke briefly about activities including OUS visits, New Student Experience, new electronic pamphlets going out this year in an attempt to go paperless.
- ASG is heavily involved in assisting CCC Board of Education members with community outreach efforts; there is an ASG team member matched up with every board member. ASG is proud to be incorporated into this process and are enjoying to opportunity to represent CCC.

Shell Parini expressed her appreciation for the support ASG is so freely giving in support of our board members. There will be several late nights as they assists in sharing information about the college instructional programs, veterans' opportunities and scholarship information. We could not do all this without the help of our students!

Classified / Kelly White:

- Classified Association members are planning ahead for ACE and COOP Awards ceremony coming up in December.
- November 18 from 2-3:30 pm in Gregory Forum / Classified Appreciation: Looking forward to working with Bill Briare.
- October 17 / OEA Advocacy Conference at the Portland Holiday Inn: 8 classified staff will be in attendance.

PT Faculty / Rosemary Teetor:

- Part time faculty are currently reviewing overload issues and compensation
- October 17 / OEA Advocacy Conference at the Portland Holiday Inn: 4 part-time faculty will be in attendance.
 - Bargaining and advocacy training
 - Staff will be proudly wearing their CCC tee-shirts

FT Faculty / Eric Lewis:

- Staff are reviewing and discussing faculty use of our testing center, restrictions, and the implications of change; and Bill Zuelke is working with the faculty senate to update the communication process.
- Work load committee is being reviewed with administrators in order to reestablish and revitalize.
- The faculty senate has established their bargaining team for the upcoming contract.

Exempt / Bill Briare:

- Planning is in process for the Classified Appreciation event on November 18 at 2:00 pm in the Gregory Forum.

Around The Table Updates:

Faculty are facing the challenge of electronic class rosters; Elizabeth Lundy said she would be glad to help problem solve.

Shelly Parini announce the Veterans' Center Grand Opening: November 18 at 9:00 a.m. Please contact her if you would like further information at shellp@clackamas.edu or ext. 2545.

Rosemary Teetor reported that GED classes are full and students are busy setting career paths.

President's Report

President Truesdell's recent activities:

- Attended the Oregon Business Association Ninth Annual Statesman Dinner along with John Ski from Mt. Hood Community College; all our county commissioners were there; a few items discussed were economic development and education of citizenry, plus strengths and weaknesses of existing processes; Commissioner Peterson put education in the driver's seat; and some great questions were asked:
 - How can we fund scholarships or operational funding in a different way?
 - Could we pass a levy to support students or the college itself?
 - How is enrollment doing, is it up? How are you doing?
 - How can businesses better support community colleges and the role it plays?

These questions created proactive conversations. Education was on the table for discussion. The graduation initiative is still on the table with modifications being discussed. TriMet marketing team member Pam Wilson gave kudos to CCC for our being front and center at the recent MAX Greenline opening. We were also commended for our tuition waivers program (free tuition opportunities) for local businesses. President Truesdell had the opportunity to share our need for a shuttle bus. Chamber members have determined the how(s), now we need help with the funding. We are getting attention at the federal level that has caused local politicians to think about how better to fund our own local economic driver.

Several students have shared with Joanne just how much they appreciate and are enthused by their classes here at CCC. Students are truly excited!

Next Steps:

To be discussed at the next EPC meeting on October 20th in CC 127 at 8:30 a.m.:

- Institutional Activities and Targeted Tasks
- Work groups on Governance and Communication (how decisions are made - get clear on process.)

UPCOMING MEETING DATES in 2009-10:

10/13, 10/20 (expanded), 10/27 (BAG), 11/3, 11/10, 11/17 (expanded), 11/24 (BAG), 12/1, 12/8, 12/15 (expanded), ~~12/22~~ (no meeting), ~~12/29~~ (no meeting), 1/5, 1/12, 1/19 (expanded), 1/26 (BAG), 2/2, 2/9, 2/16 (expanded), 2/23 (BAG), 3/2, 3/9, 3/16 (expanded), ~~3/23~~ (no meeting), 3/30 (BAG), 4/6, 4/13, 4/20 (expanded), 4/27 (BAG), 5/4, 5/11, 5/18 (expanded), 5/25 (BAG), 6/1, 6/8, and 6/15 (expanded).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS: Joanne Truesdell (President), Eric Lewis (FTF Pres), Bob DelGatto (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Kelly White (Clafd Pres), Alyssa Fava (ASG Pres), Chris Robuck (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Jan Godfrey (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins,

EXPANDED COUNCIL MEMBERS: PC Members plus Bill Waters, Cyndi Andrews, Joe Austin, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Steffen Moller, Theresa Tuffli, and Bill Zuelke.

BAG Members: Expanded Presidents' Council members plus Lynda Graf, Michael Watkins or Wes Bruning.
